

**ADVERTISEMENT**

**Dated Shillong, the 13<sup>th</sup> April, 2021**

**WALK IN INTERVIEW**

A Walk in Interview for 2(Two) contractual posts of Field Engineer in the office of the Deputy Commissioner East Garo Hills District, Williamnagar and West Janitia Hills District, Jowai will be held in the office of the Director of Land Records & Survey, Lower Lachumiere on the 20<sup>th</sup> April, 2021 from 11:00 A.M. onwards.

**Educational Qualification:**

B.E. in Electronics and Communications from any reputed College/Institution/Computer Science/Master of Computer Application with a fixed pay of ₹.14,000/- per month.

Interested candidates are requested to bring along all original certificates on the day of the Interview.

Sd/-

Under Secretary to the Govt. of Meghalaya,  
Revenue & Disaster Management Department

**Memo No.RDG.29/2016/398-A,**

Copy forwarded to:-

**Dated Shillong the 13<sup>th</sup> April, 2021.**

1. The Senior Informatics Officer, NIC, Meghalaya Shillong for information .A copy of the Terms of Reference is also enclosed herewith with a request to upload the advertisement along with the TOR in the Government website.
2. The Executive Director, State Disaster Management Authority for information and necessary action.
3. The Director of Information & Public Relation, Meghalaya, Shillong with a request to publish in local newspaper both in English, Khasi & Garo.

By order etc.,

*[Handwritten signature]*  
13/04/21

Under Secretary to the Govt. of Meghalaya,  
Revenue & Disaster Management Department



Government of India  
NATIONAL DISASTER MANAGEMENT AUTHORITY  
NDMA BHAWAN, A-1, Safdarjung Enclave,  
New Delhi – 110029  
Tel: +91 11 26701743 Fax: +91 11 26701729  
E-mail: jaitcomn@ndma.gov.in



File No. 21/01/2016/NDMS (PMU)  
FTS: -8758

Dated: 30 June 2017

To

The Principal Secretary,  
Dept. of Revenue & Disaster Management,  
Govt. of Meghalaya, Main Secretariat Building,  
Civil Secretariat, Room. No. 325  
Shillong – 793001

Jt. Secy Rev (IM)  
P.W.I.

**Subject: Terms of References (ToR) for Field Engineers**

Kindly refer to the NDMA letter of even no. dated 14<sup>th</sup> June 2017, regarding deployment of FE at the SEOC/DEOCs of the State and the MoU signed between NDMA and BSNL regarding NDMS Pilot Project. The Terms of Reference for engagement of FE as prescribed by NDMA are as follows: -

- a. **The work and Responsibilities of Field Engineers:** The NDMS Pilot Project consists of VSAT, Universal Gateway, HF Radio, L2 Switch, Desk Top Computer, H/H Satellite Phone, UPS etc. This project is to provide failsafe Communication and technical support to the EOCs at 120 vulnerable locations including MHA, NDMA, NDRF and all State Capitals during Disaster as well as in peace time scenario. In addition the NDMS eqpts are required to be integrated with existing State Wide Area Networks (SWAN). To provide technical support for NDMS Pilot Project, BSNL will engage field Engineers through Vender M/s Square Bridge for all 120 locations. Presently Work Order for deployment of 42 FEs has been issued and for remaining locations it is under process. These Field Engineers should provide the technical assistance to Staff associated with SEOC/DEOC of the State/District for integration of NDMS eqpts. They are required to manage Telecommunication and IT equipment pertaining to NDMS Project during normal days as well as during disaster situations and will assist technically to the local administration. They should be always available on call even beyond duty hours and in case of any emergencies/disasters, they should work beyond normal working hours.
- b. **Working Days and Office timings** -- FEs shall observe working days and office timings as prescribed by the respective State Governments.
- c. **Admissible leave** -- Fields engineers are entitlement for 08 days leave in a year in addition to the National Holidays/Normal holidays as per State functioning. The Field Engineers have to get their leave approved from officer-In-charge of the concerned SEOC/DEOC.

- d. **Attendance** - The field engineers shall sign their attendance in the office register available at respective locations or any other method as prescribed by the State Government and further the attendance sheet, duly countersigned by the Officer-In-charge of respective SEOC/DEOC, will be mailed to the BSNL for release of their Pay at the end of every month. FEs will have to report to NDMS PMU twice a day and give Morning and Evening OK report during office hours by dialing through ATA CUG/local numbers.
- e. **Remuneration:** The Remuneration/Payment to the Field Engineers shall be made by BSNL as prescribed in the MoU signed by BSNL and NDMA.
2. This is for your kind information.

*Anurag Rana*  
30/6/17

(Anurag Rana)  
Joint Advisor (Comn & IT)

Copy to: -

1. Sh. N. D. Ramaraju GM (SAT) Southern Telecom Projects, Bharat Sanchar Nigam Ltd. 4th Floor, Sanchar Complex, WMS Compound, 9th Main, 47th Cross, 5th Block Jayanagar, Bangalore – 560041. KARNATAKA.
2. DC / DM of East Garo Hills, West Garo Hills and West Jaintia Districts – For information and further necessary action